

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of February 9th, 2021

The regular monthly board meeting was opened at 6:28 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; Richard "Rick" Matiska

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: Craig Nowak of Morrison Maierle

Roland Martin asked the Board to allow Craig Nowak to update the Board on the Wastewater Project before proceeding with the normal agenda, Board approved.

Craig Nowak discussed the status of the Wastewater Improvement Project regarding soil testing and issues in the Geotech Report. Craig would talk with Laura Sattler with Rural Development regarding cost estimate for adding piers for the building and nitrification reactor structures.

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of January 12th, 2021, Regular Meeting of the Board. Kevin Askeland moved that the minutes be accepted as written, and Rick Matiska seconded the motion, Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited December 31st, 2020: No questions or comments. Restricted Fund Account Balance Report as of January 31st, 2021: The Board discussed having a Resolution in place to Transfer Funds quarterly from Water Fund Restricted Accounts Surplus to meet requirements by Bond Counsel in Bond Documents. Combined Cash Flow Statement as of January 31st, 2021: No questions or comments.

Rick Matiska moved, and Kevin Askeland second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of January 31st, 2021: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 03-2021. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Forty-Three Thousand Eight Hundred Sixteen Dollars and Thirty-Seven Cents (\$43,816.37), Construction bills in the amount of Twenty-Two Thousand Two Hundred Sixty-Seven Dollars and Fifty Cents (\$22,267.50), and Equipment bills in the amount of Two Thousand Two Hundred Two Dollars and Fifty-Five Cents (\$2,202.55) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Rick Matiska; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2021 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for January 2021 was prepared and verbally given by Janet Fulmer; charts provided; placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Craig Nowak provided update at beginning of meeting. Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 04-2021. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the total amount of Three Thousand Two Hundred Thirteen Dollars and Twenty-Five Cents (\$3,213.25) to make payment to Morrison Maierle for Invoice #217006 and Nittany Grantworks for December and November 2020 and January 2021. Whereupon the motion for adoption of the foregoing resolution was seconded by Rick Matiska; and upon vote being taken thereon, the vote in favor of was unanimous.

NEW BUSINESS:

Water Wells #3 & #4. The Board discussed the pumping issues the wells are having. Due to the nature of having to keep wells online for production and only having well #2 recently refurbished, Kevin Askeland moved, and Rick Matiska second the motion to get Aquasource back on site since PVC piping has already been paid for and on hand for 2 other wells. Motion passed.

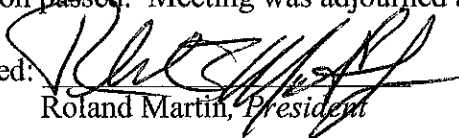
Fiscal Year Ending 2020 Annual Audit. Douglas Wilson & Company PC provided a draft Standard Audit Contract for Board Review. Rick Matiska moved, and Kevin Askeland second the motion to have Douglas Wilson & Company PC perform the 2020 Annual Audit for a contract price not to exceed Eight Thousand Five Hundred Dollars and No Cents (\$8,500.00). Motion passed.

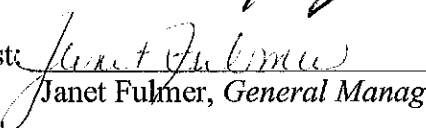
OTHER BUSINESS:

Lobby Office Hours: Kevin Askeland moved, and Rick Matiska second the motion to continue to keep the District Office closed due to the Covid-19 pandemic. Motion passed.

PUBLIC COMMENT: None.

Kevin Askeland moved, and Rick Matiska second the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 7:47 P.M.

Signed:  Date 3-16-21
Roland Martin, President

Attest: 
Janet Fulmer, General Manager/Board Secretary