

**SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of October 13th, 2022**

The regular meeting was opened at 6:30 PM by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, President; Keith Kallstrom; Alisha Lashley

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: Jason Russell, 281 Washington Blvd

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin stated the Minutes of September 13th, 2022, Regular Meeting of the Board would be reviewed at the next meeting.

Roland Martin asked the Board Members if there were any comments or questions regarding the financials: Restricted Fund Account Balance Report as of September 30th, 2022: Still waiting for estimated current replacement costs for Short Lived Assets to update payment required amounts.

(All the above financials are placed in 2022 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

Managers' Report for September 2022 was given verbally by Janet Fulmer, charts provided and placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Craig Nowak with Morrison Maierle emailed the District with Construction Progress Meeting Agenda and updated Minutes from September 7, 2022, for their review. Also provided emailed update on the current situation for Contractor requesting 21-day time extension. Alisha Lashley introduced the following resolution and moved its adoption: **RESOLUTION 34-2022. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District accept Amendment to Owner-Engineer Agreement Amendment No. Four in the amount of Twenty-Six Thousand Three Hundred Dollars and No Cents (\$26,300.00). Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

Keith Kallstrom introduced the following resolution and moved its adoption: **RESOLUTION 35-2022. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District receive from TSEP Five Thousand Six Hundred Eighty-Five Dollars and Seventeen Cents (\$5,685.17) for

Draw #30 for TSEP and #33 for project to make payment on Morrison Maierle Invoice #000227302 for \$5,685.17. Whereupon the motion or adoption of the foregoing resolution was seconded by Alisha Lashley; and upon vote being taken thereon, the vote in favor of was unanimous.

Craig Nowak with Morrison Maierle also provided email regarding WW Project Startup with Order to Contractor to Resume Work October 14, 2020, as well as Order to Contractor to Suspend Work October 21, 2022. Alisha Lashley moved to accept work orders, Keith Kallstrom second, all Board Members in favor of, motion passed.

Keith Kallstrom moved to accept Morrison Maierle Invoice #000227373 for \$4,355.90, to have on next monthly board meeting draw package, whereupon the motion was seconded by Alisha Lashley; and upon vote being taken thereon, the vote in favor of was unanimous.

NEW BUSINESS:

Preferred Office Equipment, Inc. Proposal – Upgrade District Copier. Proposal was prepared for the District on an Advanced and Essential copier machines. After discussion by the Board, Keith Kallstrom introduced the following resolution and moved its adoption: **RESOLUTION 36-2022. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District accept the proposal for the Advanced Copier Proposal in the amount of Five Thousand Eight Hundred Twelve Dollars and Fifty Cents (\$5,812.50). Whereupon the motion or adoption of the foregoing resolution was seconded by Alisha Lashley; and upon vote being taken thereon, the vote in favor of was unanimous.

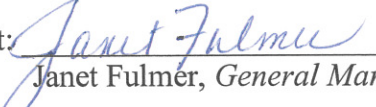
OTHER BUSINESS: None.

PUBLIC COMMENT: Jason Russell stated he wanted to understand the operations of the District by attending a meeting, also had question if the District had budget billing which he would get set up with the office.

Keith Kallstrom moved that the meeting be adjourned, Alisha Lashley second, all Board Members in favor of, motion passed. Meeting was adjourned at 7:29 PM.

Signed:  _____ Date 12-13-22

Roland Martin, *President*

Attest:  _____
Janet Fulmer, *General Manager/Board Secretary*