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AUG 27 2019

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SUN PRAIRIE VILLAGE COUNTY
WATER & SEWER DISTRICT
MINUTES of June 11th, 2019

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JUL 24 2019

The meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice President; Dave Abbott

STAFF PRESENT: Janet Fulmer, General Manager; Dave Crowe, Operator; Linda Nelson, Office Clerk

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of May 14th, 2019, Regular Meeting of the Board. Dave Abbott questioned what the District jetter was, which was explained the sewer jetting machine. Kevin Askeland moved that the minutes be accepted, and Dave Abbott seconded the motion. Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited April 2019: Janet Fulmer advised the Board that Rural Development reviewed financials for the wastewater project and advised the Board to establish a repayment plan for the \$120,000.00 the District borrowed from Sewer R&D to use as District funds towards the water upgrade project. After discussion the Board came to agreement effective January 1st, 2020 to transfer \$500.00 per month for a total of 240 months (20 years) from Water R&D to Sewer R&D until \$120,000.00 has been repaid, to check with RD if acceptable before implementation. Restricted Fund Account Balance Report as of May 31st, 2019: Janet Fulmer provided the Board with letter from RD regarding short lived assets and letter of conditions, there was discussion regarding the accounts and making note on form for the specific fixed asset replacement accounts. Combined Cash Flow Statement as of May 31st, 2019: No questions or comments.

Kevin Askeland moved, and Dave Abbott seconded the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of May 31st, 2019: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 14-2019. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Forty-One Thousand Six Hundred Sixty-One Dollars and Seventy-Four Cents (\$41,661.74) and Equipment bills in the amount of One Thousand One Hundred Twelve Dollars and No Cents (\$1,112.00) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Dave Abbott; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2019 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

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Total Pages: 2 R 0.00 By: tmarch 07/24/2019 10:57:16 AM
Cascade County, Rina Ft Moore - Clerk & Recorder



The Managers Report for May 2019 was prepared and verbally given by Janet Fulmer; charts were provided; placed in file.

OLD BUSINESS:

Wastewater Planning Grant. Craig Nowack provided an email update, placed in file.

2018 Annual Audit with Douglas Wilson & Company, P.C. Douglas Wilson provided the District with Draft of Financial Statements as of December 31, 2018 for District review.

NEW BUSINESS:

Nash Enterprises Inc. – Quote for Jet / Video Sewer Lines, Lift Stations, Backwash Tank. Tabled.

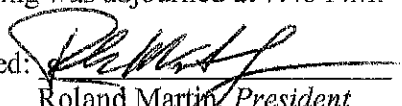
OTHER BUSINESS:

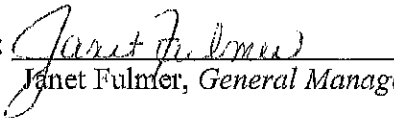
Operating Rules of the Board of Directors for the Sun Prairie Village County Water and Sewer District. Roland Martin performed the second reading.

PUBLIC COMMENT: NONE

Kevin Askeland moved, and Dave Abbott seconded the motion that the meeting be adjourned. Motion passed.

Meeting was adjourned at 7:48 P.M.

Signed:  Date 7-23-19
Roland Martin, *President*

Attest: 
Janet Fulmer, *General Manager and Board Secretary*