

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of May 10th, 2022

The regular monthly board meeting was opened at 6:30 PM by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, President; Kevin Askeland, Vice-President; Keith Kallstrom; David Abbott

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: See attached Sign-In Sheet for May 10th, 2022, Board Meeting

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked the Board Members if there were any comments, questions, or corrections regarding the Minutes of April 12th, 2022, Regular Meeting of the Board Minutes. Kevin Askeland moved to accept all minutes as presented, and Keith Kallstrom second the motion. With all Board Members in favor of, motion passed.

Roland Martin asked the Board Members if there were any comments or questions regarding the financials: Unaudited Financials as of March 31st, 2022: No comments or questions. Restricted Fund Account Balance Report as of April 30th, 2022: No comments or questions. David Abbott introduced the following resolution and moved its adoption: **RESOLUTION 12-2022. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District transfer the sum of Sixty Thousand Dollars and No Cents (\$60,000.00) from the District's Sewer Fund Account (R&D) to be deposited into the District's Construction Account. Whereupon the motion or adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous. Combined Cash Flow Statement as of April 30th, 2022: No comments or questions.

Keith Kallstrom moved, and Kevin Askeland second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of April 30th, 2022: David Abbott introduced the following resolution and moved its adoption: **RESOLUTION 13-2022. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Forty-Two Thousand Nine Hundred Four Dollars and Thirty-Nine Cents (\$42,904.39), Construction bills in the amount of Three Hundred Sixty Dollars and No Cents (\$360.00), and Equipment in the amount of Twenty-Six Thousand Five Hundred Eighty Dollars and Twenty-Four Cents (\$26,580.24) to be paid. Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2022 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

Managers' Report for April 2022 prepared by Janet Fulmer with verbal highlights given by Janet Fulmer, charts provided and placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Craig Nowak with Morrison Maierle provided brief report of project progress by email. Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 14-2022. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District receive from TSEP Nineteen Thousand Six Hundred Forty Dollars and Three Cents (\$19,640.03), to make payment towards Morrison Maierle Invoice #000224630 dated 4/19/2022 in the amount of Twenty-Six Thousand Seven Hundred Thirty-Eight Dollars and Fifty-Three Cents (\$26,738.53). Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous. Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 15-2022. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District receive from the State of Montana DNRC ARPA Grant Four Hundred Forty-Six Thousand Four Hundred Thirty-Five Dollars and Ninety-Five Cents (\$446,435.95), to make payment to Central Excavation Contractor's Application for Payment No. 2 and Gross Receipts Tax to MT Dept of Revenue. Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

2022 FYE Annual Budget: Certificate as to Resolution and Adopting Vote: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 16-2022. RESOLUTION OF INTENTION OF THE SUN PRAIRIE VILLAGE COUNTY WATER AND SEWER DISTRICT, MONTANA TO MODIFY AND INCREASE RATES FOR THE USERS OF THE WATER SYSTEM AND SEWER SYSTEM; AND CALLING A PUBLIC HEARING THEREON.** (Full Resolution in 2022 Board Minutes Binder, month of May). Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

2022 Board Election: Roland Martin and David Abbott swore in the Oath of Office. Kevin Askeland moved for Roland Martin to remain President, Keith Kallstrom moved for Kevin Askeland to remain Vice-President, both motions seconded by David Abbott; and upon vote being taken thereon, the vote in favor of was unanimous.

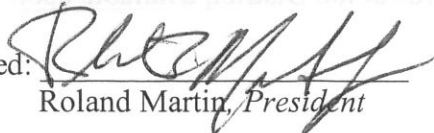
Maguire Iron, Inc. Contract for \$12,500.00: Tabled.

NEW BUSINESS: None.

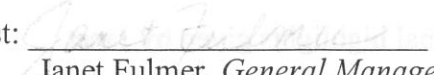
OTHER BUSINESS: None.

PUBLIC COMMENT: Mary Elam questioned getting yard repair done where dig was performed, Janet Fulmer to follow up with.

Keith Kallstrom moved, and Kevin Askeland second the motion that the meeting be adjourned. Motion passed. Meeting as adjourned at 8:06 PM.

Signed: 
Roland Martin, *President*

Date 4/14/2022

Attest: 
Janet Fulmer, *General Manager/Board Secretary*

