

SUN PRAIRIE VILLAGE COUNTY
WATER & SEWER DISTRICT
MINUTES of February 12th, 2019

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The meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Floris Dyke, Vice President; Kevin Askeland; David Abbott

STAFF PRESENT: Janet Fulmer, General Manager

GUESTS PRESENT: Josh Horton of Stifel Nicolaus

The Board gave the floor to Josh Horton, who handed out a binder with each account's investment portfolio held at Stifel Nicolaus to the Board. Josh discussed bonds that the District could put cash reserves into gaining the District better interest. Stifel Nicolaus had a resolution for the Board President, Vice-President and Secretary to sign as signatory of accounts.

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of January 8th, 2019, Regular Meeting of the Board. No questions or comments. Kevin Askeland moved that the minutes be accepted, and Floris Dyke seconded the motion. Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited December 2018: No questions or comments. Restricted Fund Account Balance Report as of January 31st, 2019: The Board asked for recommendation from Stifel Nicolaus and Janet Fulmer regarding Money Market cash to put into CD's. Dave Abbott introduced the following resolution and moved its adoption: **RESOLUTION 05-2019. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District transfer the sum of Five Thousand Dollars and No Cents (\$5,000.00) from the District's Revenue Bond Account – Water to be deposited into the Water Bond Reserve account. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous. Combined Cash Flow Statement as of January 31st, 2019: No questions or comments.

Kevin Askeland moved, and Floris Dyke seconded the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of January 31st, 2019: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 06-2019. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Thirty-Five Thousand Nine Hundred Forty-Two Dollars and Ninety-Nine Cents (\$35,942.99) and Construction bills in the amount of One Thousand Four Hundred Forty-One Dollars and Forty-Seven Cents (\$1,441.47) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Dave Abbott; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2019 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

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Cascade County, Rina Ft Moore - Clerk & Recorder

The Managers Report for January 2019 was prepared and verbally given by Janet Fulmer; charts were provided; placed in file. The Board advised Janet Fulmer to speak with Morrison Maierle regarding a quote or contract for review of the elevated tank manhole check valve in place for repair or upgrade.

OLD BUSINESS:

Waste Water Planning Grant. Janet Fulmer advised the Board of an email that was received from Craig Nowack of Morrison Maierle which he stated he had little to report at the Board Meeting and had asked to excuse himself. Comments in the email was the testimony given by Janet Fulmer to the Long Range Planning Subcommittee in support of HB14, which TSEP provisions in HB14 moved to HB11 appropriations, and work continues with USDA Rural Development funding application.

Board of Directors Subcommittee Meeting – Ordinances. Subcommittee meeting notes placed in file, to have corrections made to current ordinances, and presented at later board meeting.

Board of Directors 2019 – 2023 Term. The Board received the election dates for Cascade County. Two of the current Board Members terms will expire May 31st, 2019 and new Board Members will be sworn in at the May 14th, 2019 Board Meeting, with President and Vice-President seats elected, and the new terms to begin June 1st, 2019.

NEW BUSINESS:

2018 Annual Audit with Douglas Wilson & Company, P.C. The Board was given the letter and Standard Audit Contract from Douglas Wilson & Company in advance of meeting for review. Floris Dyke introduced the following resolution and moved its adoption: **RESOLUTION 07-2019. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District accept the Standard Audit Contract with Douglas Wilson and Company, PC of Great Falls, MT to prepare the Districts Annual Audit for 2018 for no more than Eight Thousand Five Hundred Dollars and No Cents (\$8,500.00). Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous

OTHER BUSINESS:

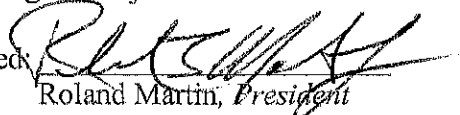
MSU Local Government Center Board Leadership Training – February 5th, 2019. Janet Fulmer gave the board members a copy of the informational packets that she received at the training.

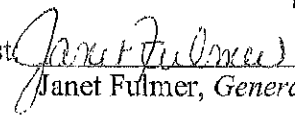
Montana Rural Water Systems, Inc. 40th Annual Conference February 20th-22nd, 2019. Janet Fulmer gave the board members a reminder of the conference.

PUBLIC COMMENT: NONE

Floris Dyke moved, and Kevin Askeland seconded the motion that the meeting be adjourned. Motion passed.

Meeting was adjourned at 8:40 P.M.

Signed:  Date 3-12-19
Roland Martini, *President*

Attest: 
Janet Fulmer, *General Manager and Board Secretary*