

**SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT**  
**MINUTES of April 21st, 2020**  
**VIA TELE-CONFERENCE DUE TO COVID-19**

The regular monthly board meeting was held via Tele-Conference at 6:30 P.M. by Roland Martin, Board President.

**MEMBERS PRESENT:** Roland Martin, Board President; Kevin Askeland, Vice-President; Rick Matiska; David Abbott

**STAFF PRESENT:** Janet Fulmer, General Manager

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin requested to have the Minutes of March 10th, 2020 tabled to the next Board Meeting.

Roland Martin requested to have the compiled financial statements un-audited February 2020, Restricted Fund Account Balance Report as of March 31st, 2020, Combined Cash Flow Statement as of March 31st, 2020, and the Accounts Payable as of March 31st, 2020 tabled to the next Board Meeting.

Resolutions to Transfer Funds for Poncelet Excavating, LLC and Central Plumbing & Heating, Inc. also tabled to the next Board Meeting.

*(All the above financials are placed in 2020 Board Meeting file records at the District, available upon request.)*

This concludes the consent and action portions of the agenda.

Manager Report and Charts were tabled to discuss and review at next Board Meeting.

**OLD BUSINESS:**

***Wastewater Improvement Project:*** Email was received by CC:Janet Fulmer from Craig Nowak of Morrison Maierle to Laura Sattler of USDA Rural Development, which the Board received copy of, as well as an email to Janet Fulmer from Craig Nowak providing status/progress report on the Wastewater system upgrade project. February and March 2020 Invoicing was also provided to the Board from Morrison Maierle. Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 09-2020. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the total amount of Ten Thousand One Hundred Seventy Dollars and Seventy-Four Cents (\$10,170.74) to make payment to Morrison Maierle for Invoice #207162 and #207234. Whereupon the motion for adoption of the foregoing resolution was seconded by Rick Matiska; and upon vote being taken thereon, the vote in favor of was unanimous.

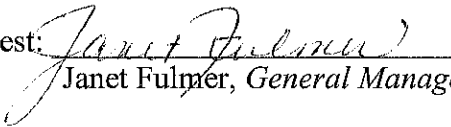
**NEW BUSINESS: NONE**

**OTHER BUSINESS: NONE**

**PUBLIC COMMENT: NON**

Kevin Askeland moved, and Rick Matiska seconded the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 7:00 P.M.

Signed:  Date 5-12-20  
Roland Martin, *President*

Attest:   
Janet Fulmer, *General Manager and Board Secretary*