

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of August 18, 2020

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; David Abbott via tele-conference.

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: Craig Nowak of Morrison Maierle

Roland Martin asked if the Board had reason to not allow Mr. Nowak of Morrison Maierle to give presentation before meeting business, with no objections, Mr. Nowak gave update regarding Wastewater Improvement Project, see information provided under Old Business.

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of July 14th, 2020, Regular Meeting of the Board. Kevin Askeland moved that the minutes be accepted as written, and David Abbott seconded the motion, Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited June 2020: No questions or comments. Restricted Fund Account Balance Report as of July 31st, 2020: No questions or comments. Combined Cash Flow Statement as of July 31st, 2020: No questions or comments.

David Abbott moved, and Kevin Askeland second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of July 31st, 2020: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 17-2020. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Thirty-Seven Thousand Eight Hundred Thirty Dollars and Seventy-Five Cents (\$37,830.75) and Construction bills in the amount of Ten Thousand One Hundred Seventy Dollars and Seventy-Four Cents (\$10,170.74) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by David Abbott; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2020 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for July 2020 was prepared and verbally given by Janet Fulmer; charts provided; placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Emails between Craig Nowak of Morrison Maierle and Laura Sattler of Rural Development were provided regarding adding generators to the project for the east and west lift stations. The estimated total cost for the generators and engineering costs would be around One Hundred Thousand Dollars and No Cents (\$100,000.00). Mr. Nowak advised the Board of the options the District has in regards to the costs, which could be the District pay outright from District funds, an additional loan, or waiting for bids to come in with the current project and possibility of having extra monies available to use at that point. After discussion by the Board, with all in favor of adding 2 new generators to the project. Mr. Nowak as asked to begin the steps to add into the current project. The Board also requested to have security fencing looked into to have not only around the generators as such as currently in place, but also when project complete to be installed enclosing the generator and lift station areas. David Abbott introduced the following resolution and moved its adoption: **RESOLUTION 18-2020. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the total amount of Twenty-Seven Thousand Eight Hundred Forty-Two Dollars and Fifty Cents (\$27,842.50) to make payment to Morrison Maierle for Invoice #207528. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

Douglas Wilson & Company 2019 annual Audit. The Board was provided with a Draft Copy of the audit, to review and make recommendations for final copy.

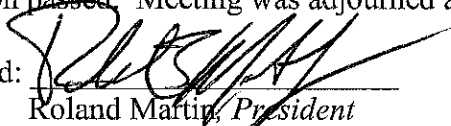
NEW BUSINESS: None.

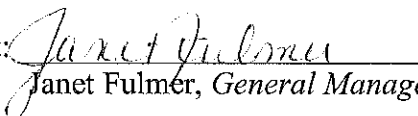
OTHER BUSINESS:

Lobby Office Hours: Kevin Askeland moved, and David Abbott second the motion to continue to keep the District Office closed due to the Covid-19 pandemic until further notice. Motion passed.

PUBLIC COMMENT: None.

Kevin Askeland moved, and David Abbott second the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 7:44 P.M.

Signed:  Date 9-8-20
Roland Martin, President

Attest: 
Janet Fulmer, General Manager/Board Secretary