

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of May 11th, 2021

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; Richard “Rick” Matiska via Conference Call; Keith Kallstrom

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

The District’s Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of April 13th, 2021, Regular Meeting of the Board. Kevin Askeland moved that the minutes be accepted as written, and Keith Kallstrom seconded the motion, Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited March 31st, 2021: No questions or comments. Restricted Fund Account Balance Report as of April 30th, 2021: Rick Matiska asked if quarterly transfer was made by Resolution, which Resolution was provided at prior meeting. Combined Cash Flow Statement as of April 30th, 2021: No questions or comments.

Keith Kallstrom moved, and Rick Matiska second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of April 30th, 2021: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 14-2021. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Forty-Four Thousand Two Hundred Twenty-Two Dollars and Twenty-Five Cents (\$44,222.25), Construction bills in the amount of Five Thousand Nine Hundred Fifty-Seven Dollars and Fifty Cents (\$5,957.50), and Equipment bills in the amount of Eight Hundred Sixty-Seven Dollars and Five Cents (\$867.05) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2021 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for April 2021 was prepared and verbally given by Janet Fulmer; charts provided; placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Board received letter from USDA dated May 7, 2021 regarding Amendment 1 Agency Concurrence, as well as letter from USDA dated May 7, 2021 regarding Amendment 2 Agency Concurrence. Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 15-2021. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the amount of Nine Hundred One Dollars and No Cents (\$901.00) to make payment to Morrison Maierle Invoice #217201 dated April 2, 2021. Whereupon the motion for adoption of the foregoing resolution was seconded by Rick Matiska; and upon vote being taken thereon, the vote in favor of was unanimous.

Fiscal Year Ending 2020 Annual Audit. Waiting on Douglas Wilson & Company PC to request financials when ready to prepare the audit. Annual report due to Local Government Services by June 30th, 2021.

NEW BUSINESS:

Water Storage Elevated Tank Leak / Liquid Engineering. Liquid Engineering scheduled to be on site for tank repair May 16th, 2021.

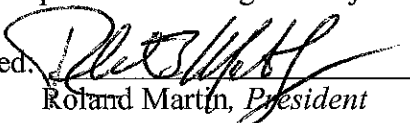
Board President and Vice-President Election. Kevin Askeland nominated Roland Martin to continue as President and Roland Martin nominated Kevin Askeland to continue as Vice-President, and upon vote being taken thereon, the vote in favor of was unanimous.

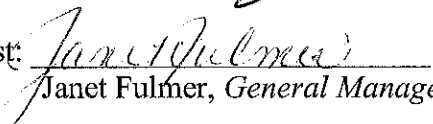
OTHER BUSINESS:

Lobby Office Hours: The Board discussed and approved to open the Lobby beginning June 1, 2021 from 8:00 AM to 12:00 PM, and will continue to monitor the Covid status.

PUBLIC COMMENT: NONE.

Rick Matiska moved, and Kevin Askeland second the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 7:12 P.M.

Signed:  Date 6-15-21
Roland Martin, President

Attest: 
Janet Fulmer, General Manager/Board Secretary