

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of February 11th, 2020

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; Rick Matiska; Sharon Crachy

STAFF PRESENT: Janet Fulmer, General Manager; Dave Crowe, Maintenance/Groundskeeper

GUEST PRESENT: Craig Nowak of Morrison Maierle; Dan Kramer and Bobbi Schuler of Montana Rural Water Systems

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of January 21st, 2020, Regular Meeting of the Board. Kevin Askeland moved that the minutes be accepted as written, and Sharon Crachy seconded the motion. Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited December 2019: No questions or comments. Restricted Fund Account Balance Report as of January 31st, 2020: Roland Martin commented about the RO Treatment Plant R&D increased from \$200,000 to \$450,000. Combined Cash Flow Statement as of January 31st, 2020: No questions or comments.

Kevin Askeland moved, and Rick Matiska second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of January 31st, 2020. Roland Martin questioned the 1 Builders First Source, which was for materials and tools for the RO. Rick Matiska introduced the following resolution and moved its adoption: **RESOLUTION 04-2020. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Thirty-Nine Thousand Six Hundred Sixty-Two Dollars and Three Cents (\$39,662.03) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Sharon Crachy; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2020 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for January 2020 was prepared and verbally given by Janet Fulmer; charts were provided; placed in file.

OLD BUSINESS:

Wastewater Improvement Project. Craig Nowak advised the Board of the Kickoff Meeting held at the District; that Morrison Maierle is in the preliminary design stage; Craig is working on the pre-application for the floodplain permit; and a surveyor would need to visit the site; Morrison Maierle was speaking with DEQ regarding discharging the RO baskwash into lagoon cell #2. An email from Louise Welsh was provided to the Board regarding the approval of the \$1,335,000 interim financing loan.

Pumphouse Main Water Line and Pumps. The Board received a proposal from Central Excavating for replacement of the ductile iron spools and tee, as well as valves in the pumphouse. Board requested to have Poncelet look at the job also for bid, which Janet Fulmer would contact.

NEW BUSINESS: NONE

OTHER BUSINESS:

Ordinance No. 1-93 Enforcement Action and Grievance Procedure. Initial discussion of Article III, Sec. 1 for correcting the mailing address of the District. Roland Martin requested the Board to review and discuss at next meeting if additional changes would need to be made.

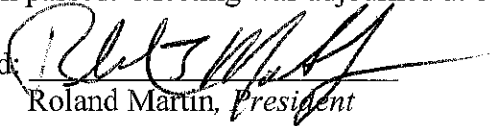
Ordinance No. 91-1 Water Service Charges. Janet Fulmer advised the Board regarding Article IV, Sec. 2 speaks of the District on contractual lien rights and being able to file construction liens; which the District would better be able to receive delinquent accounts receivables if the District was able to file tax liens. The Board requested Janet Fulmer to speak with the Districts attorney.

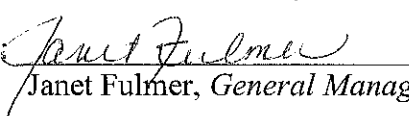
Montana Rural Water Systems, Inc. 41st Annual Conference & Exhibition Show. The Board was advised of the upcoming conference and banquet from March 25-27, 2020.

PUBLIC COMMENT:

Dan Kramer and Bobbi Schuler of Montana Rural Water spoke to the Board regarding asset replacement of infrastructure, having a capital improvement plan in place, and filing of Notice of Intent to make changes to Ordinances, as well as District security issues.

Kevin Askeland moved, and Rick Matiska seconded the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 8:08 P.M.

Signed:  Date 3-10-20
Roland Martin, *President*

Attest: 
Janet Fulmer, *General Manager and Board Secretary*