

**SUN PRAIRIE VILLAGE COUNTY
WATER & SEWER DISTRICT
MINUTES of January 21st, 2020**

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; Rick Matiska; Sharon Crachy; Dave Abbott

STAFF PRESENT: Janet Fulmer, General Manager; Dave Crowe, Operator; Linda Nelson, Clerk

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of December 10th, 2019, Regular Meeting of the Board. Dave Abbott moved that the minutes be accepted as written, and Sharon Crachy seconded the motion. Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited November 2019: No questions or comments. Restricted Fund Account Balance Report as of December 31st, 2019: The RO Treatment Plant R&D will increase from \$200,000 to \$450,000. Kevin Askeland moved to transfer Five Thousand Dollars and No Cents (\$5,000.00) from Revenue Bond Account Water to Water Bond Reserve, and Rick Matiska seconded the motion. Motion passed. Combined Cash Flow Statement as of December 31st, 2019: Kevin Askeland questioned the Insurance total of \$18,099.00 when budget was only \$14,000.00; Roland Martin questioned the Utilities-Gas total of \$6,403.94 when budget was only \$4,000.00; Janet Fulmer to follow up on.

Kevin Askeland moved, and Dave Abbott second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of December 31st, 2019. Rick Matiska introduced the following resolution and moved its adoption: **RESOLUTION 01-2020. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Fifty-Four Thousand Four Hundred Seventy-Four Dollars and Fifty-Five Cents (\$54,474.55), and Equipment bills in the amount of Nine Thousand Five Hundred and No Cents (\$9,500.00) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Dave Abbott; and upon vote being taken thereon, the vote in favor of was unanimous.

Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 02-2020. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District transfer the sum of Sixteen Thousand Five Hundred Dollars and No Cents (\$16,500.00) from the District's Water R&D Account to be placed in the Districts Operating Checking Account #1013434 to make payment to Poncelet Excavating, LLC Statement dated 12/17/19. Whereupon the motion for adoption of the foregoing resolution was seconded by Sharon Crachy; and upon vote being taken thereon, the vote in favor of was unanimous.

Dave Abbott introduced the following resolution and moved its adoption: **RESOLUTION 03-2020. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District transfer the sum of Four Thousand Seven Hundred Eighty-Eight Dollars and No Cents (\$4,788.00) from the District's General Savings Account to be placed in the Districts Operating Checking Account #1013434 to make payment to GT Flooring Inc. Invoice #69582 dated 12/13/19. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2020 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for December 2019 was prepared and verbally given by Janet Fulmer; charts were provided; placed in file.

OLD BUSINESS:

Wastewater Improvement Project. Letter was provided to the Board from USDA Rural Development on Agency Concurrence for Wastewater System Improvements Project. The Board was provided with a copy of the TSEP Contract and Infrastructure Bonding. Board also received Letter of Award from USDA Rural Development for \$1,335,000.00 RD Loan and \$478,000.00 RD Grant. Janet Fulmer advised the Board regarding the application for interim financing being submitted to the Board of Investments for the InterCap Loan Program, which is to hold its board meeting in February for approval.

NEW BUSINESS:

Pumphouse Main Water Line and Pumps. Janet Fulmer advised the Board of the deterioration of the main water lines in the pumphouse. The Board requested to have an engineer visit the site to make recommendation.

OTHER BUSINESS:

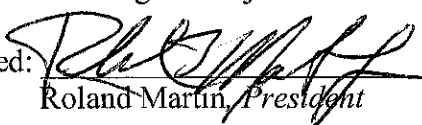
Ordinance No. 1-93 Enforcement Action and Grievance Procedure. Tabled.

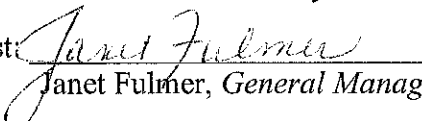
Janet Fulmer advised the Board of the Montana Rural Water Annual Conference coming up in March.

Dave Crowe advised the Board of the meter issue at 618 Madison Way, which Janet Fulmer is to look further into.

PUBLIC COMMENT:

Rick Matiska moved, and Kevin Askeland seconded the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 8:12 P.M.

Signed:  Date 2-11-2020
Roland Martin, President

Attest: 
Janet Fulmer, General Manager and Board Secretary