

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of January 11th, 2022

The regular monthly board meeting was opened at 6:30 PM by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, President; Kevin Askeland, Vice-President; Keith Kallstrom

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: Craig Nowak, Engineer for Morrison Maierle

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked the Board Members if there were any questions regarding the financials: The compiled financial statements un-audited November 30th, 2021: No questions or comments. Restricted Fund Account Balance Report as of December 31st, 2021: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 01-2022. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District transfer Three Thousand Dollars and No Cents (\$3,000.00) from the Revenue Bond Account – Water and Two Thousand Dollars and No Cents (\$2,000.00) from the Water Bond Reserve to be placed in the RO Treatment Plant (R&D) Account for a total of Five Thousand Dollar and No Cents (\$5,000.00). Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous. Combined Cash Flow Statement as of December 31st, 2021: No questions or comments.

Keith Kallstrom moved, and Kevin Askeland second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of December 31st, 2021: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 02-2022. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Forty-Six Thousand Six Hundred Sixty-Eight Dollars and Seventy-Four Cents (\$46,668.74) and Construction bills in the amount of Six Thousand Nine Hundred Seventeen Dollars and Seventy-Five Cents (\$6,917.75) to be paid. Whereupon the motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2021 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

OLD BUSINESS:

Wastewater Improvement Project: Craig Nowak provided the Board with copy of the Pre-Bid Meeting Notes from December 21st, 2021 and provided status update. Keith Kallstrom introduced

the following resolution and moved its adoption: **RESOLUTION 03-2022. BE IT RESOLVED,** that, the Sun Prairie Village County Water and Sewer District receive from TSEP Three Thousand Nine Hundred Eighty-Nine Dollars and Twenty-Five Cents (\$3,989.25), to make payment to Morrison Maierle Invoice #217739 dated December 14, 2021. Whereupon the motion or adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous. Bid opening is scheduled for January 19th, 2022.

2022 FYE Annual Budget. Tabled.

NEW BUSINESS:

Backwash Recycle Pump from Advanced Pump & Equipment: The Board discussed having additional suppliers quote on motor and pump, or if local company could repair. Janet Fulmer to check further into.

Pumphouse Booster Pumps: The Board discussed looking further into replacement costs to upgrade pumphouse.

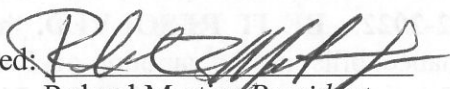
UV Vault Bulbs, Ballasts, Quartz, Gaskets: The Board discussed getting quote on complete new UV modules. Janet Fulmer to contact supplier.

2022 Board Election: February 7th, 2022, filing deadline for board member terms expiring that wish to file.

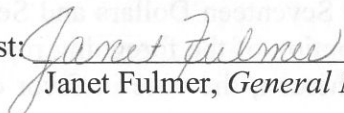
OTHER BUSINESS: 42nd Annual Water Conference coming up in March 2022.

PUBLIC COMMENT: None.

Kevin Askeland moved, and Roland Martin second the motion that the meeting be adjourned. Motion passed. Meeting as adjourned at 7:48 PM.

Signed: 
Roland Martin, *President*

Date 3-15-22

Attest: 
Janet Fulmer, *General Manager/Board Secretary*